

<b>Report to:</b>	<b>Resilient Communities Scrutiny Committee</b>
<b>Relevant Officer:</b>	Sharon Davis, Scrutiny Manager.
<b>Date of Meeting</b>	2 July 2015

## **ROLES, RESPONSIBILITIES AND ATTRIBUTES OF SCRUTINY MEMBERS**

### **1.0 Purpose of the report:**

1.1 To assist the Committee in understanding their roles, responsibilities and attributes.

### **2.0 Recommendation(s):**

2.1 To approve the Roles, Responsibilities and Attributes of Scrutiny Members and agree to take on these roles and responsibilities.

### **3.0 Reasons for recommendation(s):**

3.1 To ensure that Members are fully aware and accept their roles as Scrutiny Members.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? N/A

3.3 Other alternative options to be considered:

None.

### **4.0 Council Priority:**

4.1 N/A

### **5.0 Background Information**

5.1 This advisory note, attached at Appendix 10 (a), has been produced to help Scrutiny Members understand their role and responsibilities. It also sets out the attributes required to be an effective Scrutiny Member.

Members are requested to adopt these roles, responsibilities and attributes.

Does the information submitted include any exempt information?

No

**List of Appendices:**

Roles, Responsibilities and Attributes of Scrutiny Members

**6.0 Legal considerations:**

6.1 None.

**7.0 Human Resources considerations:**

7.1 None.

**8.0 Equalities considerations:**

8.1 None.

**9.0 Financial considerations:**

9.1 None.

**10.0 Risk management considerations:**

10.1 None.

**11.0 Ethical considerations:**

11.1 None.

**12.0 Internal/ External Consultation undertaken:**

12.1 None.

**13.0 Background papers:**

13.1 None.